

Computer Science 3604 - Grading Form for Writing Assignment #4 (WA4)

Name: _____ Date handed in: _____

Number of words: _____

_____ Content (20 points)

- good choice of issue as subject
- reflects knowledge of subject
- length is in assigned range (deduction if word count not specified)
- not repetitive

_____ Organization (20 points)

- order in which ideas are presented
- state problem, make clear what is sought as a solution
- acknowledgments and references (optional, but could increase credibility)

_____ Structure (20 points)

- good logical flow
- cohesive sentences (single thought)

_____ Style and Tone (10 points)

- professional and formal, rather than chatty and casual
- clarity: are the points made clearly and precisely to the reader

_____ Mechanics (30 points)

- spelling and typos
- sentence structure
- grammar and punctuation
- proofread (names must be signed by the proofreaders to get credit for this item)
- thorough proofreading marks by your readers

Proofreader signature: _____ Relationship: _____

Proofreader signature: _____ Relationship: _____

_____ Deductions (lateness, not following instructions)

_____ Total Points (100 points)

Did you consult with the Writing Center on this assignment?

If so, please comment on what happened: